

Royal Palm School
2023-2024 Parent and Family Engagement Plan (PFEP) Summary

Mission Statement: Royal Palm School’s goal is to foster strong home/school collaboration between teachers, staff, administration, parents and additional outside stakeholders. At Royal Palm school we strive to ensure that parents are informed about their child's educational progress, individual goals, and are afforded the opportunity to connect with staff members to partner in the process of education. Our goal is to continue to foster multiple opportunities for all parents to become involved in school activities, training, and other avenues to learn more about the special education process and understand how to implement strategies at home that compliment the services and instruction the student receives. It is our continued goal to work with our parents to communicate clearly, in their native language, and provide accessibility to information in a variety of ways to ensure they are as involved as possible in their child's educational process.

Involvement of Stakeholders: Royal Palm School believes that parent involvement is crucial to student success. All parents are invited to participate in all meetings to ensure full representation of parents as a stakeholder group. Additionally, teachers, non-instructional staff, and administrators participate as stakeholders representing school-based personnel. Finally, business and community partners are frequently engaged and represented to ensure that community partnerships help continue to link the school to the community.

Annual Meeting : Parents will be invited to attend the annual meeting via email, teacher notification, and flier that will be sent home in multiple languages. The meeting will be conducted in person and a presentation also recorded virtually and shared with all parents and stakeholders to provide access to a wider audience and posted on the school’s website. Annual Meeting will occur on October 4, 2023 at 9:15 AM. Topics discussed include

- What is Title 1?
- How Title 1 Impacts RPS
- Parent/Family Engagement Plan
- Parent Trainings
- School Parent Compact
- Parent’s Right to Know
- FSAA/EOC Test Results
- Programs to Support Families
- Conclusion/Next Steps

Parent/Family Capacity Building Trainings: Parents will be invited to trainings via phone-link, newsletter, email, marquee announcements, and other direct methods of teacher/school contact. Trainings will include,

- Staff training on identifying and improving Home/School Communication for students with disabilities
- Staff training to improve improved parental communication regarding resources and planning for Post-Secondary Success
- Coffee and Contacts Open Sessions in which parents can come meet with the resource team and outside community resources to receive targeted assistance and support.
- Special Olympics events that involve family and community partners and students as participants
- Title 1 Annual Meeting sharing information with parents and stakeholders
- Ongoing distribution of parental resources, supports, and partnerships with outside agencies.
- School administration's frequent distribution of Parent Newsletter to inform all parents of upcoming school-based events, parent trainings, and other school-wide activities to build capacity.

Coordination and Integration: Royal Palm continues to promote coordination and integration with the following organizations/departments to support our students and families:

- ESE Behavior Team
- Chariots of Love organization
- Multicultural Department, CLF's supporting students and families

Accessibility: As a special education center, Royal Palm School promotes accessibility in all aspects to ensure barriers are removed for students/families: Accessibility measures include:

- Collaboration with Multicultural Dept to ensure for translation and interpretation for trainings, IEP meetings, and direct support of families and students daily
- Sign language interpreters for DHH parents as needed
- Entire campus is ADA approved as special education center for easy navigation for students/parents with disabilities
- Direct collaboration with Migrant Liaison and McKinney-Vento department to support families as needed

Communication: Communication to families and additional stakeholders is ongoing and includes:

- Flyers
- Parent newsletter
- Phone calls
- Automated phonelink
- School website
- Marquee
- Direct communication from teachers

The Parent Family Engagement Plan was jointly developed and distributed to the parents of Royal Palm School.